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MEMORANDUM

To: Council
Municipality of Calvin

From: Guy Giorno
Integrity Commissioner

Date: January 7, 2025

Re: By-law No. 2022-053 (Remuneration)

On Council's behalf, the CAO has asked me to review By-law Number 2022-053, and to comment on certain issues.

Introduction

The staff must apply the by-law as enacted by Council. If Council wishes to amend the by-law, then it is always free to do so. In the meantime, the role of the staff is to implement the rules as they exist.

If there is an issue of interpretation, then ultimately it should be raised with the Council. Council can decide on its policy intention and then amend the by-law, if necessary, to ensure that the by-law's wording matches the policy intention.

It seems that scenarios are emerging that were not contemplated when the by-law was enacted in 2022. This is a common occurrence at all levels of government: things occur that were not envisaged when law or policy was first drafted. Part of the process of by-law review, supported by the staff, is to ensure that the by-laws are sufficient to address new issues that have emerged and to achieve the purpose for which they were originally intended.

There is a strong case for amending the by-law, which I understand was written by E4m. It is poorly drafted, and it includes both content that is contradictory and content that is inaccurate.

For example:

- In Schedule A: Section 4 (Reconciliation) contradicts section 1 (Flat Rate). Section 1 says the honorarium is a flat rate, paid bi-weekly, and the only adjustment is made in December on the basis of \$150 deducted for each meeting less than 26. Section 4 provides for a pro-rated adjustment, twice annually, in June and December. Section 4 contradicts section 1 in at least three ways: a) \$150 per meeting adjustment versus pro-rated adjustment, b) annual adjustment versus semi-annual, and c) section 4 implies the flat rate is paid in semi-annual payments when section 1 makes clear the payments are bi-weekly.

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- Schedule A, section 3, states: “Remuneration paid to elected Members of Council of the Municipality of Calvin is deemed as expenses incident to the discharge of their duties as members of the Council during their term of office.” This is wrong. It is directly contrary to subsection 283(4) of the *Municipal Act*, which states the exact opposite. Remuneration is not the same as expenses.
- The preamble misstates the content of subsection 283(1) of the *Municipal Act*. Subsection 283(1) does not deal with remuneration and expenses of *Council members*.

In addition, the by-law has been drafted in a sloppy and confusing manner. Many of the issues that have arisen could have been avoided entirely, if the by-law had been better drafted.

I recommend that Council confirm its policy intention on the points that have arisen, and then ask staff to redraft the by-law to ensure consistency with the intent.

The 26 meetings

Section 1 indicates that the flat rate covers 26 meetings. Additional meetings are subject to additional remuneration. Attendance at fewer than 26 meetings results in a deduction.

Which meetings are included in the 26 count? On this point, section 1 and section 4 of Schedule A are inconsistent.

According to section 1: The 26 meetings include only meetings of Council, including regular, special, closed and emergency meetings, and educational and training meetings. Meetings of Council committees are not included among the 26.

The following are also not counted either as part of the 26 or in addition to the 26: meetings held within the municipality with ratepayers, staff, consultants whether at their request or not; on-site meetings within the Municipality; and attending at the Municipal Office to sign cheques, by-laws, etc.. and to interact with the staff and public.

What the flat rate covers

- Preparation for meetings
- Up to 26 meetings of Council
- Meetings of boards and committees to which the member was appointed by Council *for which the member is compensated from another source*
- Attendance at meetings held within the municipality with ratepayers, staff, consultants whether at their request or not, *etc.* (no limit on how many, never subject to additional pay)
- Attendance at on-site meetings within the Municipality (no limit on how many, never subject to additional pay)

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- Attendance at the Municipal Office to sign cheques, by-laws, etc... and to interact with the staff and public (never subject to additional pay)
- Attendance at a special function, or public or ceremonial event related to the Municipality, *unless Council by resolution sends the member to the event as Council's representative*

What is in addition to the flat rate

- Council meetings of any type above 26 in a year
- All meetings of boards and committees to which the member was appointed by Council *for which the member is not compensated from another source*
- Additional meetings that Council by resolution approves a member to attend
- Additional meetings called by the Mayor that a member is required to attend (this would be in addition to Council meetings and meetings of boards and committees to which the member was appointed)
- Attendance at a function or event to which the member is sent, by resolution of Council, as Council's representative

All these meetings and events are compensated at the rate of \$150 per meeting.

Deductions for fewer than 26 meetings

According to Appendix B, section 1, to calculate whether deduction is necessary, only Council meetings (regular, special, closed, training, emergency, etc.) are counted.

Deduction of remuneration occurs for fewer than 26 meetings attended.

The reduction is \$150 (indexed to CPI) per meeting.

What happens when a member is paid by a board or committee?

For meetings when a member is compensated by another entity:

- Calvin does not deduct from the flat rate
- There is no additional \$150 paid to the member

The flat rate takes into account attendance at board and committee meetings for which members are "otherwise compensated" by those boards and committees. This is how the by-law was written.

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About the flat-rate remuneration

The by-law says that the flat-rate remuneration is paid per annum – on an annual basis. Except for the adjustments based on ± 26 meetings, the by-law does not provide for a change to the flat rate based on more or fewer duties during the course of the year. For example:

- The per annum amount does not change because a member is authorized to be absent from meetings, such as for medical reasons.
- The per annum amount does not change when a member performs the duties of another on an acting basis. (For example, for the entire year, the Deputy Mayor receives higher compensation than the Councillors. Presumably the higher remuneration reflects the possibility that the Deputy Mayor may from time to time replace the Mayor. This compensation does not depend on whether replacement actually occurs. The Deputy Mayor receives the Deputy’s Mayor’s flat rate during portions of the year when the Deputy Mayor is not replacing the Mayor and during any portions of the year when the Deputy Mayor is replacing the Mayor.)

Leave of Absence

Technically, the *Municipal Act* does not refer to a leave. It only refers to an “absence from the meetings of council” that is authorized.

Pregnancy, adoption and birth are special cases. No Council resolution is required to authorize the absence and a member may be absent for up to 20 weeks. To be absent for longer than a council resolution is required.

Otherwise, to avoid vacating the member’s office, a council resolution is required to authorize a member to be absent for three consecutive months or more.

The *Municipal Act* does not address compensation during the authorized absence. It only addresses vacating the member’s office – it provides that the office does not become vacant if the absence is authorized by resolution.

As a result, the treatment of compensation during the absence is dealt with by the municipality and its by-laws. A municipality can continue compensation, or it cannot. It is up to the Council.

Unless Council decides otherwise, the answer must be found in By-law 2022-053. As explained above, the by-law does not provide for a reduction in the flat rate if someone is on an authorized absence. It does provide for a reduction in the flat rate if someone attends fewer than 26 Council meetings, and currently makes no exception for absences that are authorized. Unless and until the wording changes, authorized absences are subject to the reduction of \$150 per meeting.

When Council passes a motion that authorizes a members’ absence from Council meetings (on account of illness, etc.), it is open to Council to include in the resolution that the member is deemed to be in attendance at those Council meetings for the purpose of By-law 2022-053.

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Treatment of specific types of meetings and activities

The following approaches are based on the by-law's current wording (which can be amended):

Collective Bargaining Committee:

- Member is paid \$150 additional per meeting (unrelated to the 26 count which only applies to Council meetings) provided the member has been appointed to the Bargaining Committee by the Council of Calvin

East Nipissing Planning Board:

- If the Planning Board pays its members, then there is no additional compensation paid by Calvin
- Otherwise, the member is to receive \$150 per Planning Board meeting (unrelated to the 26 count which only applies to Council meetings), provided the member has been appointed to the Planning Board by the Council of Calvin

Meetings concerning Cassellholme (Board of Management for the District of Nipissing East):

- The assumption here is that the meeting is *about* Cassellholme as opposed to meeting of the Cassellholme board
- If Council has by resolution appointed the member to the body that is meeting or has designated the member to attend on its behalf, then member is to receive \$150 per meeting
- Otherwise, no additional remuneration to attend

Emergency Management Program Committee:

- Member is to receive \$150 per Emergency Management Program Committee meeting (unrelated to the 26 count which only applies to Council meetings), provided the member has been appointed to the Emergency Management Program Committee or sent to attend the meetings by resolution of the Council of Calvin

Attending at the office to meet the CAO or staff:

- No additional payment; this type of meeting is included in the flat rate and is not included in the 26 count which only applies to Council meetings

Meeting with Calvin's lawyer, Integrity Commissioner or other professional, consultant, *etc.*:

- If this meeting is attended pursuant to a council resolution, then the member is paid \$150 per meeting (unrelated to the 26 count which only applies to Council meetings)
- Otherwise, no additional payment, as this type of meeting is included in the flat rate and is not included in the 26 count which only applies to Council meetings

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Meeting with mayors or councillors from other municipalities:

- If this meeting is attended pursuant to a council resolution, then the member is paid \$150 per meeting (unrelated to the 26 count which only applies to Council meetings)
- Otherwise, no additional payment, as this type of meeting is included in the flat rate and is not included in the 26 count which only applies to Council meetings

Meeting with provincial or federal government representative:

- If this meeting is attended pursuant to a council resolution, then the member is paid \$150 per meeting (unrelated to the 26 count which only applies to Council meetings)
- Otherwise, no additional payment, as this type of meeting is included in the flat rate and is not included in the 26 count which only applies to Council meetings

Community event such as Remembrance Day, Christmas, *etc.*

- No additional payment; this type of event is included in the flat rate and is not included in the 26 count which only applies to Council meetings
- Exception: If the member is sent, by resolution of Council, to attend as Council's representative at a function or event, then the additional \$150 payment applies

Going around the Municipality (or outside) to meet residents and others:

- No additional payment; this type of event is included in the flat rate and is not included in the 26 count which only applies to Council meetings

Inflation Adjustment

The By-law says the "remuneration" is adjusted, so this includes both the flat rate and the \$150.

The adjustment is to occur "annually," meaning once per year. The base year is 2022, so the first year of increase was 2023, and so on.

The by-law does not state when the adjustment is to take effect, but remuneration under the by-law took effect January 1, 2022, so it would be logical to make the adjustment effective each January 1.

The By-law says to use CPI (Consumer Price Index). CPI figures are updated monthly. It takes time for Statistics Canada to compile and to calculate the figures. For example, the CPI for November 2024 was not released until December 17.

The by-law does not say whether national or Ontario CPI is to be used. It should specify.

Ontario CPI data can be found here:

<https://www150.statcan.gc.ca/t1/tb11/en/tv.action?pid=1810000401>

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The by-law also does not state when to pull the CPI figure to make the adjustments. Council should pick a timing that is reasonable, and include it in the by-law to make the calculation clear. For example, it could use non-seasonally adjusted CPI data (all items) for Ontario for each October as reported each November. This would give the staff approximately six weeks to prepare for adjusted remuneration to take effect.

The following is a table of adjustments on that basis:

Effective Date	Ontario CPI reported previous November	% Change from 2022 pay	Mayor	Deputy Mayor	Councillor	Per Meeting
Jan. 1, 2022	145.7	0	\$15,600	\$13,200	\$10,800	\$150
Jan. 1, 2023	155.2	+6.52%	\$16,617	\$14,061	\$11,504	\$160
Jan. 1, 2024	160.3	+10.02%	\$17,163	\$14,523	\$11,882	\$165
Jan. 1, 2025	163.5	+12.22%	\$17,506	\$14,813	\$12,119	\$168

Figures rounded to nearest dollar.

Mileage (and other expenses) are different than remuneration

Whether a member receives additional remuneration for a meeting or activity is different than whether the member may claim mileage or another expense. A meeting or activity that is not subject to the \$150 payment might still be eligible for mileage.

An expense (including mileage) may be paid to an individual if it is an expense *in the individual's capacity as a council member* and if the expense was actually incurred.

Mileage paid by another entity

The *Municipal Act*, subs. 283(2), says that a municipality may only pay Council members' expenses that "are actually incurred." If another entity has already reimbursed the member for mileage, then there is no actual mileage expense that Calvin is permitted to pay.

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Approval of mileage and other travel expenses

According to Schedule B, section 2: “Travel expense claims by members of Council are subject to review and approval by Municipality of Calvin Council. The Treasurer will not cause expenses to be paid without a resolution of Council.”

Particular drafting issues

1. Back-to-back Council meetings

If two Council meetings are held on the same day, such as an open meeting under the *Planning Act* at 5:00 p.m. and a regular meeting at 6:00 p.m., then these count as two Council meetings. This is an example of sloppy drafting and is something that Council may choose to fix.

For example, the reference to “26 meetings” could be replaced with “attendance on 26 days when Council meets, whether in a regular, special, emergency or closed meeting, or an educational or training meeting.”

2. \$150 figure currently applies per meeting

The \$150 adjustment for additional meetings or fewer meetings is based on individual meetings. Consequently, two one-hour meetings on the same day would be worth \$300. Council may wish to make an adjustment so that the figure applies to days on which meetings occur. For example:

- At the end of each December, any Member who has not attended Council meetings on at least 26 days during the calendar year will have remuneration reduced by \$150 per day.
- Attendance at additional meetings will be remunerated at the rate of \$150 per day and \$75 per half day. (For this purpose, “day” means 4 hours or more, and “half day” means less than 4 hours, of attendance at one or more meetings on the same calendar day.)

3. Attendance (above or below 26) cannot be known until December

In Schedule A: Section 4 wrongly suggests that in June it will be possible to assess whether someone’s attendance will be above or below 26.

4. Mid-year resignations, elections, appointments

For clarity, the by-law should specify that if someone leaves office or is elected or appointed to office in the middle of a calendar year, then the annual flat rate should be paid on a pro-rated basis based on the percentage of the calendar year that the individual holds office, and that, for the portion of the year that the individual holds office, the threshold of 26 Council meetings should be adjusted on the same pro-rated basis.

5. Committee of the Whole

Technically, a meeting of Committee of the Whole is a committee meeting, not a Council meeting. As the by-law is presently drafted, committee of the whole is not include in the count of 26

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meetings, and is always subject to the additional \$150 payment. It is open to Council to amend the by-law to clarify that Committee of the Whole meetings are, for calculations under the by-law, deemed to be Council meetings.

Consideration of this topic

Council's remuneration and any changes to its remuneration must be considered in open meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Guy Giorno".

Guy Giorno
Integrity Commissioner

By-law No. 2022-053 adjustments based on Ontario CPI (all items), unadjusted, for O

Effective Date	Ontario CPI for prev. October		% Change from 2022 pay	Deputy Mayor		Councillor
	November	reported prev.		Mayor	Mayor	
January 1, 2022	145.7	145.7	0.00%	\$15,600	\$13,200	\$10,800
January 1, 2023	155.2	155.2	6.52%	\$16,617	\$14,061	\$11,504
January 1, 2024	160.3	160.3	10.02%	\$17,163	\$14,523	\$11,882
January 1, 2025	163.5	163.5	12.22%	\$17,506	\$14,813	\$12,119
January 1, 2026	TBD	TBD	#VALUE!	#VALUE!	#VALUE!	#VALUE!
January 1, 2027	TBD	TBD	#VALUE!	#VALUE!	#VALUE!	#VALUE!

ctober (reported in November) preceding each Jan. 1 effective date

Per Meeting

\$150

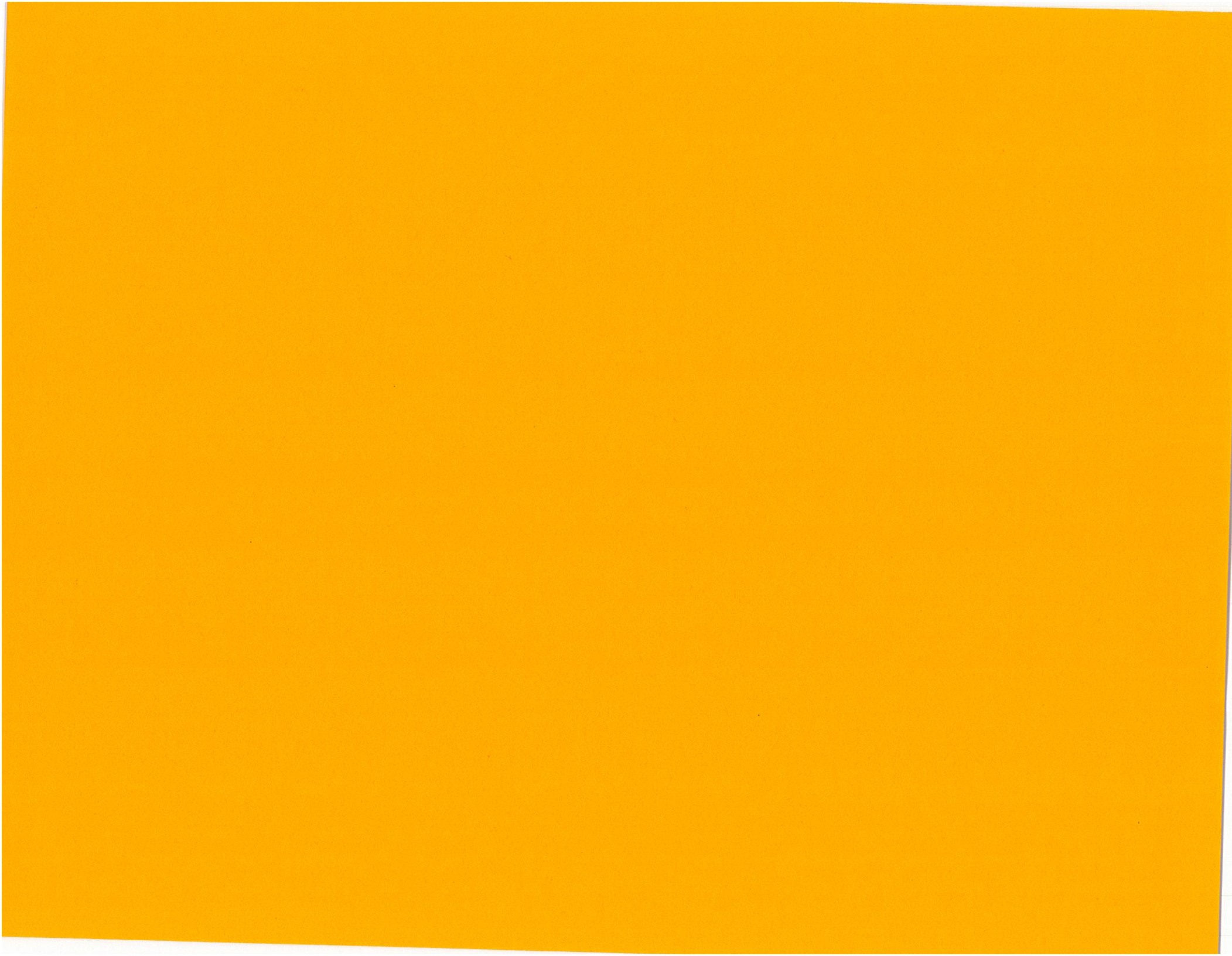
\$160

\$165

\$168

#VALUE!

#VALUE!





Name **Mayor Richard Gould** Signature _____

I Certify that I have not been paid travel by others for the listed expense

Approved by: _____

DATE	DESCRIPTION	LOCATION	KM'S	@ \$0.70
10-Jan	Planning Board Meeting	Mattawan Office	58	\$ 40.60
22-Jan	Meeting with BDO re 2022 Financials	North Bay	118	\$ 82.60
07-Feb	Planning Board Meeting	Mattawan Office	58	\$ 40.60
20-Feb	Thomas Davis Law	North Bay	120	\$ 84.00
26-Feb	Physicians Recruitment Meeting	Mattawa Hospital	44	\$ 30.80
06-Mar	Planning Board Meeting	Mattawan Office	58	\$ 40.60
12-Mar	Cassellholm Meeting	Papineau Office	42	\$ 29.40
22-Mar	Vic Fedeli's Office	North Bay	112	\$ 78.40
15-Apr	Planning Board Meeting	Mattawan Office	58	\$ 40.60
10-May	Legal Meeting re signing realeatate papers	North Bay	116	\$ 81.20
21-May	Planning Board Meeting	Mattawan Office	58	\$ 40.60
22-Oct	Physicians Recruitment Meeting	Mattawa Hospital	46	\$ 32.20
10-Nov	Memorial Service	Bonfield	66	\$ 46.20
25-Nov	Planning Board Meeting	Mattawan Office	58	\$ 40.60
28-Nov	Cassellholm Exit Meeting	Mattwa Office	47	\$ 32.90
12-Dec	Cassellholme meeting with 4 Mayors	Cameron Pap Office	42	\$ 29.40
12-Dec	Delegation to Mattawan Council	Mattawan Office	58	\$ 40.60
19-Dec	Planning Board Meeting	Mattawan Office	58	\$ 40.60

1217 \$ 851.90

GRAND TOTAL REIMBURSMENT

\$ 851.90

CAO

From: Councillor Dean Grant
Sent: January 2, 2025 9:32 AM
To: CAO
Subject: Fw: December 19th meeting documents part 1
Attachments: Agenda December 19, 2024.pdf; Minutes November 25, 2024.pdf; Bangs File 2024-15 Pap-Cam Comments.pdf; Calvin Zoning By-Law 2024-67.pdf; 2025 FONOM May 5 - 7.pdf

Forwarding planning board agenda to be included in next regular meeting

Thanks, Dean Grant

From: East Nipissing Planning Board <admin@enpb.ca>
Sent: December 15, 2024 8:53 PM

To: Michelle Lahay-Doucette <queenbz63@hotmail.com>; Mayor Richard Gould <mayor.gould@calvintownship.ca>; Councillor Dean Grant <Councillor.Grant@calvintownship.ca>; Jason Bélanger <j.belanger@papineaucameron.ca>; k.dillabough@papineaucameron.ca <k.dillabough@papineaucameron.ca>
Subject: December 19th meeting documents part 1

Good evening everyone,

Attached are the documents (part 1) for the December 19th meeting. Please remember that we are going to meet at **5 pm** to have our Christmas dinner together, then have the meeting at 6 pm.

Thank you,

JoAnne Montreuil,
Secretary Treasurer,
East Nipissing Planning Board

AGENDA

EAST NIPSSING PLANNING BOARD

December 19, 2024 at 6 pm

Municipality of Mattawan Hall

Call To Order

Land Acknowledgement

Attendance

Disclosure of pecuniary interest and the general nature thereof

Approval of December 19, 2024 agenda

Minutes of November 25, 2024 meeting

Old Business

Bangs File 2024-15 – review comments and set conditions

Calvin – Notice of Approval – Zoning By-Law 2024-67

New Business

FONOM Conference May 5 – 7, 2025

Review 2021, 2022 and 2023 Audits

Board Business

Expenses for November and December 2024

Invoice from the Municipality of Mattawan for Hall Rental and Storage Fees

Adjourn

Date of next meeting

EAST NIPISSING PLANNING BOARD

November 25, 2024

Meeting held at Mattawan Municipal Hall 6 pm

Present: Michelle Lahaye, Chairperson
Don Lemaire
Jason Belanger
Keith Dillabough
Richard Gould
Dean Grant
JoAnne Montreuil, Secretary Treasurer

Absent:

Public in attendance:

The meeting was called to order at 6:03 pm by Chairperson Michelle Lahaye.

The Land Acknowledgement was read by Chairperson Michelle Lahaye

Motion 2024-076

Moved by Keith Dillabough, Seconded by Don Lemaire, that the agenda for the November 25, 2024 meeting be approved as circulated.
Carried.

Motion 2024-077

Moved by Don Lemaire, Seconded by Jason Belanger that the Minutes of the meeting of October 28, 2024 be approved as circulated.
Carried.

Motion 2024-078

Moved by Jason Belanger, Seconded by Dean Grant that File 2024-14 McNamara be accepted, standard conditions set, MDS to be done by surveyor as part of the conditions.
Carried.

Motion 2024-079

Moved by Dean Grant, Seconded by Richard Gould that the 2024 levy payable to the East Nipissing Planning Board remain at \$2,500.00 for each of the municipalities – Calvin, Mattawan and Papineau-Cameron.
Carried.

Motion 2024-080

**Moved by Richard Gould, Seconded by Keith Dillabough that File 2024-15 Bangs be accepted and circulated for comments.
Carried.**

Motion 2024-081

**Moved by Keith Dillabough, Seconded by Don Lemaire that the attached expenses for the month of November 2024 be accepted as paid.
Carried.**

Motion 2024-082

**Moved by Don Lemaire, Seconded by Jason Belanger that the November 25, 2024 meeting be adjourned at 6:45 pm. Date of next meeting December 19, 2024 at 6 pm at the Municipality of Mattawan Hall.
Carried.**



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

December 11, 2024

East Nipissing Planning Board
P.O. Box 31
Mattawa, ON
P0H 1V0

Re: Application for Consent 2024-15 Beth Bangs

The Council of Papineau-Cameron met at their regular meeting on December 10, 2024 and passed the attached resolution #2024-355 in regards to Beth Bangs application for Consent with the East Nipissing Planning Board.

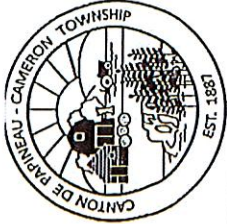
Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

Encl. Township of Papineau-Cameron Resolution 2024-355

c.c. Beth Bangs
Paul Goodridge – GGPS Ltd.
Township of Papineau-Cameron Council
Township of Papineau-Cameron Chief Building Official
Township of Papineau-Cameron Road Superintendent
Township of Papineau-Cameron Fire Chief



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
Website: www.papineaucameron.ca

DATE: December 10, 2024

RESOLUTION NUMBER: 2024-352

MOVED BY:  **SECONDED BY:** 

WHEREAS a Public Notice of Application for Consent has been provided by the East Nipissing Planning Board for the following:

Application: 2024-15
Applicant: Beth Bangs
Agent: Paul Goodridge - GGPS Ltd.
Subject Lands: PAPINEAU Concession 15 PLAN M326 PT LOT 1, RP36R4385 Part 1 PCL 24297
247A Chant Plein Lake Road, Papineau-Cameron Township
Roll Number: 4816-010-001-34620

Purpose: To create a right-of-way driveway access for property roll 4816-010-001-34700 lands crossing over selected property roll 4816-010-001-34620 lands.

THAT the East Nipissing Planning Board shall fulfill the following conditions before any final approval of the application.

1. That the proposed application for consent shall comply with the Township of Papineau-Cameron's current Zoning By-Law and Official Plan (East Nipissing).
2. That two (2) copies of the land survey shall be provided to the Township of Papineau-Cameron.
3. That a copy of the property legal description and property land transfers shall be provided to the Township of Papineau-Cameron.
4. That a copy of all the comments, conditions, and notice of decisions relating to the application shall be provided to the Township of Papineau-Cameron.

AND FURTHER THAT once all the conditions and the requirements under the planning act relating to the application are fulfilled, that a copy of the East Nipissing Planning Boards Planning Act Certificate of Consent Approval shall be provided to the Township of Papineau-Cameron.

AND FURTHER THAT notice be taken for the following:
a) The existing lot is currently zoned as Rural.

COPY

CARRIED:  **NOT CARRIED:** _____
(Mayor) (Mayor)

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES	Signature	NO	Signature	ABSTAIN	Signature

East Nipissing Planning Board

From: Public Works <publicworks@calvintownship.ca>
Sent: Thursday, November 28, 2024 10:45 AM
To: east.nipissing.planning.board@gmail.com
Cc: CAO
Subject: Notice of Approval-Zoning By-Law 2024-67-Municipality of Calvin
Attachments: Scanned Copy of Notice of Approval and By-Law 2024-67.pdf

Good Morning,

Please find the attached Notice of Approval for the Zoning Amendment By-Law 2024-67.

This means that the Municipality of Calvin shall not permit consents/severances unless the 30 meters of frontage abuts a year-round maintained road.

Severances that occur without frontage will be required as a condition of severance to build a road or gain access to the year round maintained road through easement on title or a registered right of way as described in the East Nipissing Official Plan and the Municipality of Calvin's Zoning By-Law.

Thank you for discussing at the meeting of the planning board.

Kindest Regards,

Ann Carr, Dipl.M.A.
Public Works Superintendent
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700 | Fax: 705-744-0309
publicworks@calvintownship.ca





The Corporation of the Municipality of Calvin

1355 Peddlers Drive-Mattawa, Ontario-P0H 1V0
705-744-2700

Notice of Decision of the Approval Authority for Zoning Amendment 2024-67

Dated: November 27th, 2024

Take notice that the Council of the Corporation of the Municipality of Calvin held a public meeting on November 26th, 2024, at 6:00 p.m. at the Municipal Office located at 1355 Peddlers Drive, in the Municipality of Calvin, to consider a proposed zoning by-law amendment under Section 34 of the Planning Act.

By-Law 2024-67 being a by-law to amend zoning by-law 2022-019 was passed after the public meeting held on November 26th, 2024.

By-law 2024-67 removes Section 4.11.2.1 of By-Law 2022-19, "Road Use Agreements". Section 4.11.2.1 states that ***"In addition to Section 4.11.1, development including the issuance of a building permit shall only be permitted where frontage is on a road that is defined in By-Law 2016-020 and is maintained by the Municipality or is maintained under a road maintenance agreement approved by the Municipality" and removes the example on page 93 referring to road maintenance agreements.***

The purpose of the amendment was to promote development on year-round maintained roads as well as to provide clarity in the zoning by-law for the Chief Building Official, East Nipissing Planning Board and the residents of the Municipality of Calvin. Road Use Agreements are non-transferable, and the amendment will create access registered on title using easements and rights-of-way. This amendment provides conformity with the Provincial Planning Statement, 2024.

No map is provided as the effect of the zoning by-law amendment pertains to the jurisdiction of the Municipality of Calvin.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

Last day of appeal is December 17th, 2024.

Any person or public body that wishes to file an appeal to the Ontario Land Tribunal must file with the clerk of the Municipality of Calvin at 1355 Peddlers Drive in the Municipality of Calvin. The appeal must set out the reasons for the appeal and must be accompanied by the fee required for the Tribunal. (Ontario Land Tribunal Act, 2021, S.O. 2021, c.4, Sched.6) The fee required for an appeal \$1,100.00 as per the fee schedule provided by the OLT.



**THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW 2024-67
BEING A BY-LAW TO AMEND ZONING BY-LAW 2022-019**

WHEREAS pursuant to the provisions of the Planning Act, R.S.O. 1990, Section 34, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon,

AND WHEREAS Section 34 (5) of the Planning Act, R.S.C. 1990 further states that a by-law passed under paragraph 1 or 2 of subsection (1) or a predecessor of that paragraph may prohibit the use of land or the erection or use of buildings or structures unless such municipal services as may be set out in the by-law are available to service the land, buildings or structures, as the case may be R.S.O. 1990, c.P.13, s.34(5);


AND WHEREAS Council requested a further review of changes regarding road use agreements for seasonal roads;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts the following amendment to By-Law No. 2022-19 as follows;


1. That the wording in Section 4.11.2.1 be removed with the remaining numbering being adjusted accordingly.
2. The example provided on page 93 to be removed.
3. That By-Law No. 2024-67 shall come into effect subject to the requirements of the Planning Act.

Read a first time on November 26th, 2024
Public Hearing held November 26th, 2024

Read a second and third and finally passed this 26 day of Nov 2024.



MAYOR



CAO, CLERK

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: November 29, 2024 11:36 AM
Subject: 2025 FONOM Conference hosted by the City of North Bay

Good morning.

Please share this email with our Council and Management teams.

The FONOM Conference will be held in North Bay from May 5th to May 7th, 2025. Below is the Delegate Registration form for those wishing to attend.

The Conference is being held at the North Bay Best Western, and the City has arranged special accommodation rates with several hotels. The city has a conference link with these locations below;

[FONOM 2025 Northeastern Municipal Conference | City of North Bay](#)

I would be happy to answer any questions you may have.

Hope to see you in North Bay

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
Ph. 705-498-9510

May 5, 6 and 7, 2025 at the Best Western 700 Lakeshore Dr, North Bay, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: _____
 Title/Position: _____
 Municipality or Organization: _____
 Address: _____
 Postal Code: _____ E-mail: _____
 Tel: _____ Fax: _____
 Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 4	<input type="checkbox"/>	\$400
	After April 4	<input type="checkbox"/>	\$440
One Day – Monday, May 5 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 4	<input type="checkbox"/>	\$180
	After April 4	<input type="checkbox"/>	\$210
One Day – Tuesday, May 6 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 4	<input type="checkbox"/>	\$190
	After April 4	<input type="checkbox"/>	\$220
One Day – Wednesday, May 7 Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions.	By April 4	<input type="checkbox"/>	\$180
	After April 4	<input type="checkbox"/>	\$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below: (Payable to the City of North Bay)		<input type="checkbox"/>	\$165
Total		\$	
HST - 13%		\$	
Final Total		\$	

Send payment and completed form

to: The City of North Bay
 200 McIntyre Street East
 North Bay, ON P1B 8V6

Inquiries: Carrie

Arts, Culture, & Recreation
 Tel: (705) 474-0626 ext. 2329
 Email: fonom@northbay.ca

Please register by April 4th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference. Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 4th. No refunds will be made after April 4th, 2025, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

9,6
CAO

From: The Parliamentary Assistant to the Minister of Finance <invitations.fin@ontario.ca>
Sent: December 16, 2024 5:15 PM
To: list
Subject: Confirmation from the Ministry of Finance/ Confirmation du ministère des Finances

[Français](#)



Ministry of Finance
Office of the Parliamentary
Assistant to the
Minister of Finance

Ministère des Finances
Bureau de l'adjoint
parlementaire du
ministre des Finances

Dear Richard Gould:

Thank you for confirming your attendance to the 2025 Budget Consultations, located at the **The Grande Event Centre - Ferguson Room at 192 Main St E North Bay ON P1B1A8, Canada**, on **Tuesday, December 17, 2024 at 09:00 a.m.**.

The consultation will begin at 9:00 a.m sharp. Please arrive early to complete registration.

Each testimony will have three minutes of speaking time. Delegations or groups are allowed one speaker per organization.

As Ontario's government prepares the 2025 Ontario Budget, we invite you to share your ideas on the key issues that need to be addressed in the next budget, including keeping taxes and fees low, getting roads and highways built, creating more jobs, putting more money back in your pocket, and providing better services.

Please submit your ideas via the online Budget submission portal before **February 3, 2025**.

If you wish to make a presentation during the Budget consultation, please use the [linked template](#) to guide the drafting of your speaking remarks.

Please advise us if you require any accommodation under the *Accessibility for Ontarians with Disabilities Act, 2005*.

Details about additional ways to submit an online submission can be found at www.ontario.ca/budgetconsultations.

If you require any additional information, please contact the Budget Secretariat via email at invitations.fin@ontario.ca.

Thank you.



Ministry of Finance
Office of the Parliamentary
Assistant to the
Minister of Finance

[English](#)

Ministère des Finances
Bureau de l'adjoint
parlementaire du
ministre des Finances

Richard Gould :

Merci d'avoir confirmé votre participation à la séance de consultation sur le budget de 2025, située à **The Grande Event Centre - Ferguson Room à 192 Main St E North Bay ON P1B1A8, Canada, le mardi 17 décembre 2024 à 09 h 00.**

Il y a une limite d'un(e) représentant(e) par organisation. Un seul porte-parole par délégation ou groupe.

Alors que le gouvernement de l'Ontario s'attelle à la préparation du budget de 2025, nous vous invitons à nous faire part de vos idées sur les enjeux clés qui doivent être abordés dans le prochain budget, y compris garder les impôts et les droits au plus bas, bâtir des routes et des autoroutes, créer davantage d'emplois, mettre plus d'argent dans vos poches et offrir de meilleurs services.

Veillez soumettre vos idées par l'entremise du portail de soumission du budget avant **3 février 2025**.

Si vous souhaitez faire une présentation lors de la consultation budgétaire, veuillez utiliser le [modèle ci-joint](#) pour vous guider dans la rédaction de votre discours.

Veillez nous indiquer si vous avez besoin de mesures d'adaptation en vertu de la Loi de 2005 sur l'accessibilité pour les personnes handicapées de l'Ontario.

Vous trouverez des précisions sur les façons de faire un soumission en ligne à www.ontario.ca/consultationbudgetaires.

Pour tout renseignement additionnel, veuillez communiquer avec le Secréariat du budget par courriel à invitations.fin@ontario.ca.

Merci.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2025--XX

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.
Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of January 14, 2025, excluding Closed Meeting Agendas and Closed Meeting Minutes.

2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.

3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.

4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.

5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024- this 14th Day of January 2025

X

X

MAYOR

CAO